

**AGENDA for CFS Committee Meeting Minutes, Tuesday 28th January 2020 19.45pm, at the Sandford Ale House.**

- 1) Agree minutes from previous committee meeting
- 2) Matters arising from minutes of previous committee meeting
- 3) Formal Adoption of Operating Principles
- 4) Update to Financial Principles
- 5) Financial Update
- 6) CFS Extra Proposals for 2020/21 season
- 7) Proposals for Innovation Projects
- 8) Update on CIFF 2020
- 9) Film dates for 2020/21
- 10) Strategy Meeting date
- 11) AOB

**CFS Committee Meeting Minutes, Tuesday 28<sup>th</sup> January 2020 19.45pm, at the Sandford Ale House.** Present: Michael Bourne, Andrew Freeman, Chris Keeling, Pam Smith, Stephen Ilott, Steve Smith, David Clarke, John Morrish, Vivek Shinde.  
Apologies: Andrew Holt, Danielle Clarke.

- 1) ***Minutes from previous committee meeting*** – agreed.
- 2) ***Matters arising from minutes of previous committee meeting***
  - a) The committee decided to adopt a more concise and simpler minutes writing method.
  - b) David had circulated as requested a copy of the normal timescales for the annual renewal process.
  - c) David provided an update on the agreement to add additional new members from the waiting list up to a maximum of the Bacon capacity of 566.
  - d) Chris will inform the committee of details of the success of the Musicals! Event.
- 3) ***Adoption of Operating Principles*** – John suggested some necessary edits which the committee agreed and following Michael updating the Operating Principles John will then include these on our website.
- 4) ***Update to Financial Principles*** – these were agreed and David will forward a copy for John to add to our website.
- 5) ***Financial Update*** – these were noted although there was a recommendation that we investigate our present webhosting agreement/costs.
- 6) ***CFS Extra Proposals for 2020/21 season*** – there was a general discussion concerning the present suggestions for our next CFS Extra with the committee deciding that we should also consider alternative ideas. Consequently, a team consisting of Andrew H, John, Pam and Stephen Ilott will consider and suggest further ideas/themes and films for our next CFS Extra. Michael suggested that this team should report back to the committee late March time. We agreed to go ahead for the next season with the usual number of films: i.e., three.
- 7) ***Proposals for Innovation Projects***
  - a) Chris introduced his Science Fiction films idea for a possible innovation event to coincide with the next Cheltenham Science Festival. Michael commented that this needed further

investigation and cost analysis before we might proceed with this idea, and we could also look at film tie-ins for all the festivals, not this year necessarily but over the next few years. John also mentioned that a further possibility could be a film event to coincide with the next Cheltenham Classical Music Festival? John offered to contact Paul Scott at the Playhouse regarding further film innovation ideas.

- b) Michael will investigate the purchase and training involved in acquiring a de-fibrillator unit.
- c) John has offered to investigate the cost and possible purchase of our own film projection kit.

8) **Update on CIFF 2020** – the overall theme for the next CIFF will be Italy and John will be assisting as the CIFF website editor. At present we will be offering a financial donation the amount yet to be decided, possible volunteer help and to encourage our members to support this next festival. Michael will arrange a meeting with Leslie Sheldon and any committee members available sometime in February.

9) **Film dates for 2020/21** – at present, the Bacon Theatre have not offered any possible film date slots.

10) **Strategy Meeting Date** – Michael will speak to Andrew H on his return and a possible date is April 29<sup>th</sup>.

11) **AOB** – the choice of the next Mystery Film needs to be finalised in February.

The committee was sorry to hear of Pamela Weaver's resignation from the committee but she also wishes to remain a member of the film viewing committee.

The Borderlines Film Festival programme has been released and we are again offering a £30 refund on tickets purchased for committee/viewing committee members.

Meeting finished at 9.30pm.